

The Gallery Exhibit Guidelines (Conspectus) apply to artists participating in Juried and non-Juried shows. Featured Artists have a separate agreement. For a downloadable PDF of the Gallery Exhibit Guidelines (Conspectus) select the button below.

Eligibility for Non-Juried Exhibits

- Open to all artists. Membership with Cambria Center for the Arts is not required but is encouraged as fees are higher for non-members.
- Two-dimensional and three-dimensional art is accepted. We also encourage digital art displays.
- All pieces must be completed within the last 5 years. This does not apply to “retrospective” exhibits by a featured artist.
- All pieces must be original. We do not accept any work that would fall outside of the copyright laws.
- If an artist wants to show work that is currently in their Member Artist Showcase, they must remove that work from the showcase for the duration of the exhibit.
- Oil, acrylic, watercolor (including gouache, etc.), mixed media, pastel, encaustic, collage, and photography are accepted mediums for two-dimensional work.
- Ceramic, wood, metal, stone, glass, fiber, and mixed-media are accepted mediums for three-dimensional work.

Eligibility for Juried Exhibits

The above criteria apply to Juried exhibits with the following exceptions/additions:

- All pieces must be completed within the last two years.
- Artwork must be original and not created in a class or workshop.
- Artwork that has been shown in a previous CCA Juried event is not eligible.
- Artwork that has been shown in the CCA Gallery in the past year is not eligible.

Artist Responsibility – Gallery Exhibits

- Artists are responsible for presenting work in good condition with proper wiring, hanging, and framing requirements met (see below).
- All artists must provide a Current Biography or Artist’s Statement for the Artist Binder and website. This should include a picture of yourself and examples of your work.
- **Artists in the current show are required to docent one afternoon (4 hours) per month for the 2 months of the show.**
- Artists will be contacted if one of their pieces sells. They will have the option of replacing that piece before the end of the show, at no cost, or asking that it stay on the wall until the show ends.
- All artwork must be signed out on an itemized inventory list found in the Current Show Binder by the artist or their agent on Exchange Days (Day to drop off work or pick up

unsold work.) unless other arrangements have been made with the Gallery Director or their agent.

- All work must be picked up on time. After **60 days** the work becomes the property of Cambria Center for the Arts and will be sold or donated.

Artist Responsibility – Virtual Exhibits

- Artists are responsible for providing high-quality digital images of their work. Images are to be neatly cropped and should **not** include frames or mats. Photograph artwork before you put it behind glass to prevent glare and/or reflection issues.
- If you are unable to upload with our system, bring in a filled-out application form, downloaded from our Call to Artist page (usually a non-juried form), and your art and we will upload it for you.
- All artists must provide a Current Biography for the website, as stated above.
- Artists will be contacted if a piece of theirs sells and will be responsible for coordinating delivery with the buyer unless the buyer is local.

Requirements for Showing Work

Two-Dimensional and Three-Dimensional Wall-Hung Art

- No more than four pieces per show are allowed (unless otherwise stated in the Call for Artists). All submissions online will be included in the Virtual Gallery, but there's no guarantee that all four pieces will be accepted in the Gallery due to space limitations.
- All paintings and three-dimensional pieces must be signed. All photos must be signed either on the print or mat. All work must have identification on the back or underneath in the form of an attached business card, or written information.
- Paintings must be either framed, on museum-style wrapped canvas with finished sides, or on boards with finished edges.
- Photos must be framed except for metal prints.
- Three-dimensional wall-mounted pieces must be wired with secure fastenings and compatible with the existing gallery hanging system.
- Use acrylic, not glass, for framing paintings and photographs larger than 18" x 24".
- We use a hanging system that includes a hook suspended by a wire (select the Canvas **Wiring Guide** link below). Be sure your work can be hung using this system.
- Wire must be taut and secure, 1/3 of the way down from the top so that the piece hangs properly (See diagram below.)
- **Maximum weight is 44 lbs. Artwork is not to exceed 40" in any dimension.**

Three-Dimensional Floor and Pedestal Art

- No more than four pieces per show.
- Floor-standing pieces must have structure to keep them upright and allow visitors and school district personnel adequate passage in the hallway.

- Gallery pedestals range in size from 18” x 24” to 24” x 30” and are offered on a first-come first-serve basis. Multiple items can be placed on each pedestal. The Gallery Committee has the right to limit the number based on safety and aesthetics.
- Fragile works must be placed and secured by the artist. The Gallery provides Museum paste.

Cabinet & Shelf Art

Cabinets and shelves are available for the display of jewelry and other small pieces of art. *The Gallery Committee has the right to limit the number of items and change the display.*

- One cabinet or shelf unit per artist, depending on availability.
- Each piece must be listed on the Cabinet Art Entry Form.
- Each piece must be labeled with the artist’s name, price, and number/designator that corresponds with entries on your entry form.
- Cabinets are available on a first come first serve basis. Artists who cannot be placed in a cabinet will be added to the wait list.
- The contents of the cabinets will be rotated on a regular basis. Once the items have been rotated through each cabinet, artists will be asked to remove their artwork to make room for the next artist on the wait list.

Greeting Cards

- Artists must complete the Greeting Card Entry Form and submit it to the Gallery Director before adding greeting cards to the racks.
- Cards must be standard sizes that will fit in the card racks easily: nothing larger than a 5” x 7” envelope, and nothing smaller than a 4 3/8” x 5 3/4” envelope.
- Cards must be professionally presented in the correct-sized plastic sleeve that closes at one end.
- Assortments can be offered in a plastic see-through box that adheres to the same size constraints listed above.
- Each card or card box must have a sticker listing the artist and price.
- No more than 50 cards per artist may be brought in at one time.
- Artists are responsible for managing their cards, including replacement when the cards are running low.

Entry Fees

Fees are paid online or in Gallery, after submitting your work on this website or at the Gallery on exchange day after completing the take-in form.

Non-Juried Shows:

- Members – \$10 per wall-hung piece, \$5 floor-placed piece, or \$3 pedestal

- Non-Members – \$15 per wall-hung piece, \$10 floor-placed piece, or \$6 pedestal
- Volunteers - \$5

Juried Shows:

- Members – \$15 per wall-hung piece, \$5 floor-placed piece, or \$3 pedestal
- Non-Members – \$30 per wall-hung piece, \$10 floor-placed piece, or \$6 pedestal

Cabinet Space:

- Members – \$15 per exhibit
- Non-Members – \$25 per exhibit
- * Volunteers – \$10 per exhibit

** Volunteer Discounts are given only if you have provided your services for the Gallery in the last month. Accepted volunteer assignments include: Gallery Exchange Day Team member, working Hospitality for Gallery Shows, or as a Gallery Committee Member.*

Greeting Cards:

No Fee

Sales

- Two out of every three entries for an exhibit by an individual artist must be for sale.
- Monies for artwork sold will be mailed to the artist before the end of the following month.
- Cambria Center for the Arts will retain 20-30% depending on the show, of the sales price as a sales commission.
- If a piece sells in a virtual exhibit, the Artists will be contacted and will be responsible for coordinating delivery with the buyer including any shipping and handling fees.

Exchange Day

- Artwork must be submitted online during the open online submission time to participate in the exhibit. If the artist is unable to upload their work, they can show up on Exchange Day for assistance.
- Artwork entries must be delivered between 10:00 am and noon on Exchange Day. Online submission and Exchange Day dates can be found on our Gallery Schedule webpage linked below.
- A Gallery Committee member will evaluate each piece to make sure it can be hung with our system, placed on our pedestals, or placed on our floors safely.

- The look and layout of the show will be determined by CCA.
- Artists picking up unsold work from the previous show must show up on Exchange Day as noted in the schedule or make other arrangements directly with the Gallery Director or their agent. Artwork that is not picked up within 30 days will become the property of Cambria Center for the Art to be sold or donated.
- All artists will need to fill out a **W9 form** and have it on file with the CCA before checks can be sent. This can be downloaded on the Call to Artist page.

Last Updated on August 18, 2023

Important Diagrams

Be sure to download and take a look at the Canvas Wiring Guidelines for exhibits held in our Gallery linked below.